

Dealer Name / Address Change

Dealer/Manufacturer Service
P.O. Box 9034
Olympia, WA 98507-9034
(360) 664-6466
FAX (360) 586-6703

Please note: A site inspection will be conducted by a Dealer Investigator as part of the name or address change process.

FOR VALIDATION ONLY

Empty box for validation purposes.

U.B.I. No. \_\_\_\_\_

Motor Vehicle Dealer License No. \_\_\_\_\_

Manufactured Home/Travel Trailer Dealer License No. \_\_\_\_\_

Miscellaneous/Motorcycle Dealer License No. \_\_\_\_\_

Vehicle Manufacturer Dealer License No. \_\_\_\_\_

Vessel Dealer License No. \_\_\_\_\_

Retail Wholesale Only

Change of Name
No Fee Required

Change of Address
\$25.00\*

\* No fee required for vessel dealer or vehicle manufacturer

Old Business Name \_\_\_\_\_

Old Business Street Address \_\_\_\_\_

City State Zip \_\_\_\_\_

New Business Name \_\_\_\_\_

New Business Street Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Mailing Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Business Telephone County \_\_\_\_\_

Business FAX Number \_\_\_\_\_

The following must accompany application:

Instructions for Location Change: (Not required for Vessel Dealers)

- A lease agreement or proof of property ownership (Not required for vehicle manufacturer)
- A bond endorsement when location of town or city has changed (Also required for bonded vehicle Manufacturer)

Instructions for Name Change: (bonded licensee only)

- A bond endorsement reflecting the new business name must accompany application

THIS FORM IS NOT TO BE USED FOR BUSINESS STRUCTURE CHANGE

I certify that my business location codes, zoning and other land-use meets all applicable ordinances.

Signature of Dealer or Representative Date